# Recruiting & Retention Retention Toolkit:

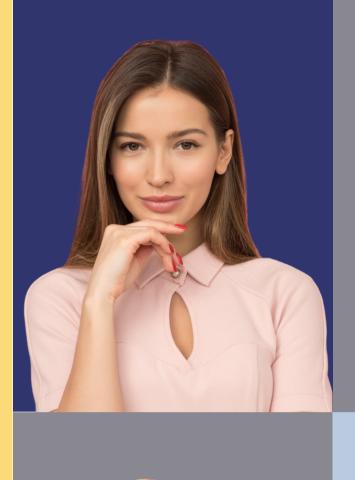
Benefits of Diversity & Inclusion in the Workforce



A trusted Department of Labor Industry Intermediary Specializing in Apprenticeship











### What is Apprenticeship?

+Heightened Retention Rates

+Diversified Talent



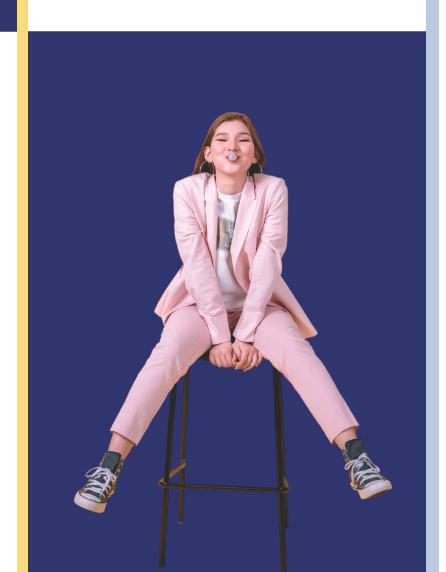
### What is Diversity & Inclusion?

- +Benefits
- +Applicability
- +Utilization



How can D&I be used for recruitment and retention?

+No cost outreach tools +Free Resources



# Where do we go from here?



# What is Apprenticeship?

Apprenticeship is a globally recognized and leveraged employer-driven training model used to attract and retain the best talent.

Apprenticeship is an "earn and learn" training opportunity which increase productivity, creates a more diverse workforce, attracts a new talent pool and allows employers to gain highly skilled employees. Any size business, from small to large, can create and maintain an apprenticeship program which can be tailored to the specific employer's needs and business model. Since employers can customize each program to their specific needs, integrating a program seamlessly into the current training and human resource development strategies.

**Business Involvement** 

Employer= foundation of RA & must be directly involved + provider of OJT

**On-the-Job Training** 

Structured & Supervised

Related Training & Instruction

144 hours per year Parallel/ Front-Loaded/ Segmented Options

Rewards for Skill Gains

Increases in skills = increases in earning potential

**National Credential** 

Sponsor certifies apprentice is competent for career/
Apprentice receives national credential

## National Apprenticeship

**Core Components** 



94%	94% retention rate of apprentices after program completion
91%	91% Retention rate post-Apprenticeship after an Apprentice has been employed for 9 months
70%	70% Growth in new Apprentices since 2011
349,000+	349,000+ participants completed an Apprenticeship within the last five years
13,500+	13,500+ new Apprenticeship Progams created in the last five years

## National Apprenticeship

### By the Numbers





### Diversity In Apprenticeship

#### Federal Workload Data: Apprentices by Ethnicity for Fiscal Year 2019\*

Ethnicity	Active Apprentices	New Apprentices	Completers
Hispanic	66,568	27,989	7,176
Non-Hispanic	150,324	66,028	20,028
Not Provided	65,603	26,085	11,759
Total	282,495	120,102	38,963

### Federal Workload Data: Apprentices by Gender for Fiscal Year 2019\*

Gender	Active Apprentices	New Apprentices	Completers
Female	25,645	14,348	4,273
Male	256,850	105,754	34,690
Total	282,495	120,102	38,963

Data from the Employment and Training Administration's Registered Apprenticeship Partners Information Database System known as RAPIDS.

The RAPIDS system provides individual apprentice data, including diversity and inclusion information.

### Federal Workload Data: Apprentices Race for Fiscal Year 2019\*

Race	Active Apprentices	New Apprentices	Completers
Not Provided	21,669	751	5,265
American Indian or Alaska Native	6,641	1,885	792
Asian	4,312	1,842	793
Black or African American	29,542	16,519	3,999
Do not wish to answer	51,334	28,924	5,208
Multiple-Race Selected	1,736	1,165	95
Native Hawaiian or Other Pacific Islander	2,357	899	266
White	164,904	68,117	22,545
Total	282,495	120,102	38,963



# AppreNEXT + Apprenticeship + Diversity & Inclusion

The Department of Labor has invested in in Industry Intermediaries and tasked us with expanding apprenticeship and helping to increase diversity and inclusion practices.



### Department of Labor Industry Intermediary

FASTPORT is contracted by the DOL to expand apprenticeship programs and has served as an industry intermediary since 2016. With DOL support, FASTPORT has created and facilitated a series of Apprenticeship programs and occupations from logisticians to conductors to mechanics to cyber experts to managers and even to service animal trainers.



### Serves Federal & Military Organizations

FASTPORT serves Federal and Military
Organizations such as: U.S. Chamber of
Commerce Hiring Our Heroes Events; U.S.
DOL Vets Transition Assistance Program
Referrals; Military Officers Association of
American Events; Centurion Military
Alliance; CVTA Podcast; TIA Webinars/
Lunch & Learns; NAPFTDS Virtual
Conference Sponsorship; NRMCA
Workforce Committee Meetings



### Trusted Technology Provider

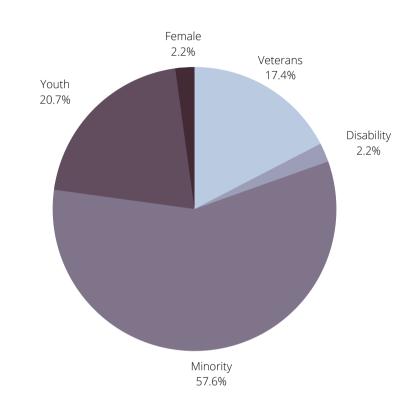
FASTPORT is widely known as a trusted technology provider for civilian and Veteran service organizations such as the George W. Bush Institute, Hiring Our Heroes, and Wreaths Across America.



### **Connect with Us**

https://nationalapprenticeship.org/

### Diversity & Inclusion Statistics



**Diversity & Inclusion** 

**Total New Apprentices: 1,194** 

FASTPORT facilitates Diversity & Inclusion within Apprenticeship while providing support and encouragement to its Employer Partners

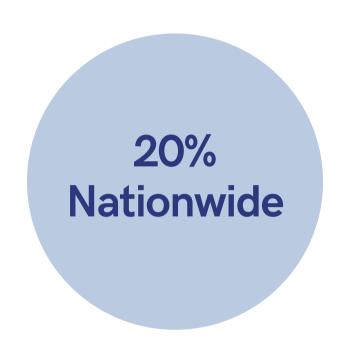
78% Diversity
Apprentices

25% Veteran
Apprentices

Over 15,000 New Apprentices since 2017

**27 Occupations** 

Since 2017, FASTPORT and its Employer Partners have contributed to the creation and expansion of Apprenticeship



### **FASTPORT'S Programs**

Contribute 20% of Transportation Apprenticeships Nationwide

FASTPORT has helped to create and establish a significant number of Apprenticeships in conjunction with Employer Partners, Industry Associations and the DOL

# What is Diversity & Inclusion?

**Diversity:** Characteristics and traits which make individuals unique- differences, not "different."

**Inclusion**: Behaviors that make people feel welcome and offer a sense of belonging.

Diversity & Inclusion practices are a facet of Equal Opportunity

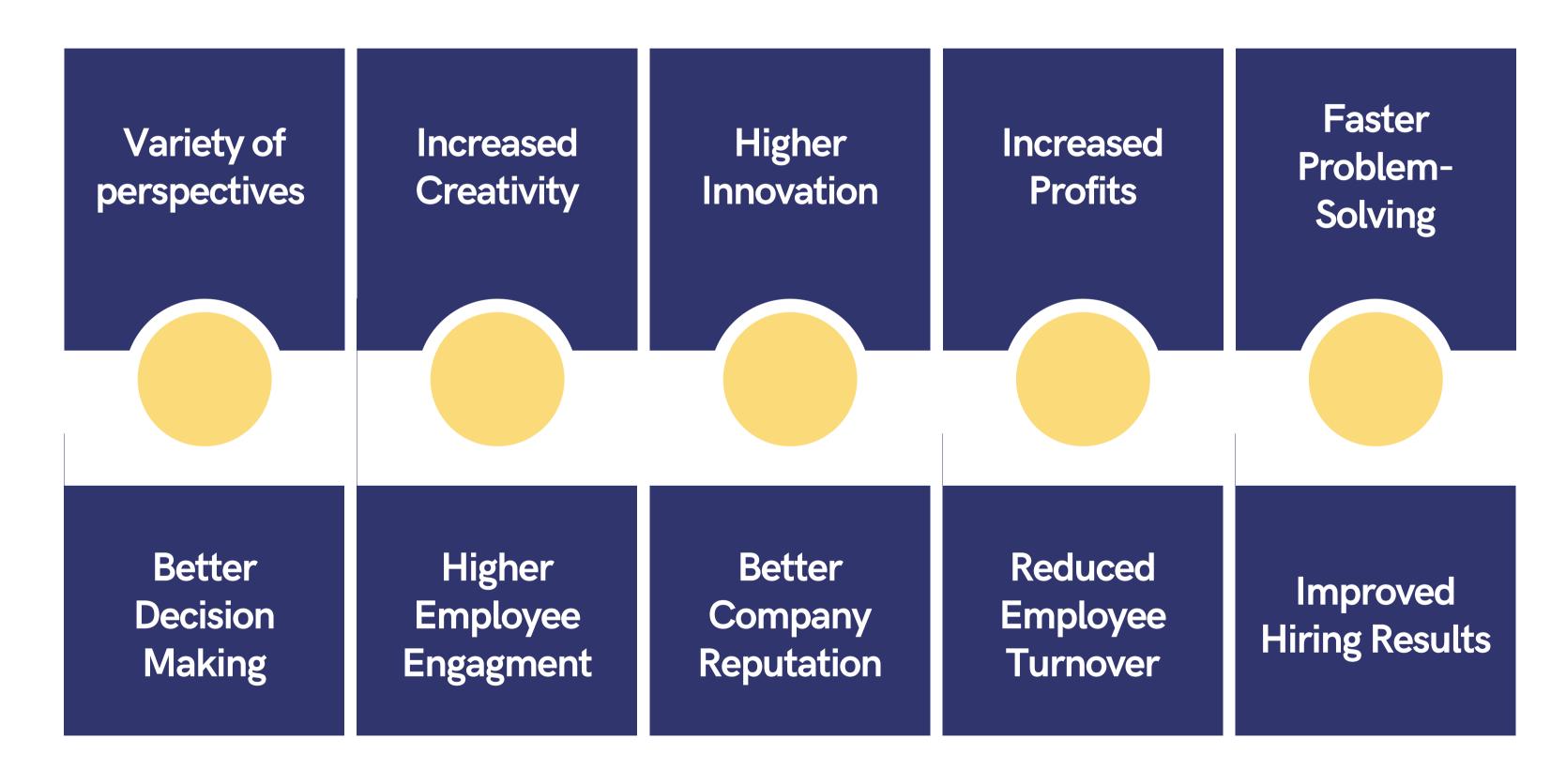


# What is Equal Opportunity?

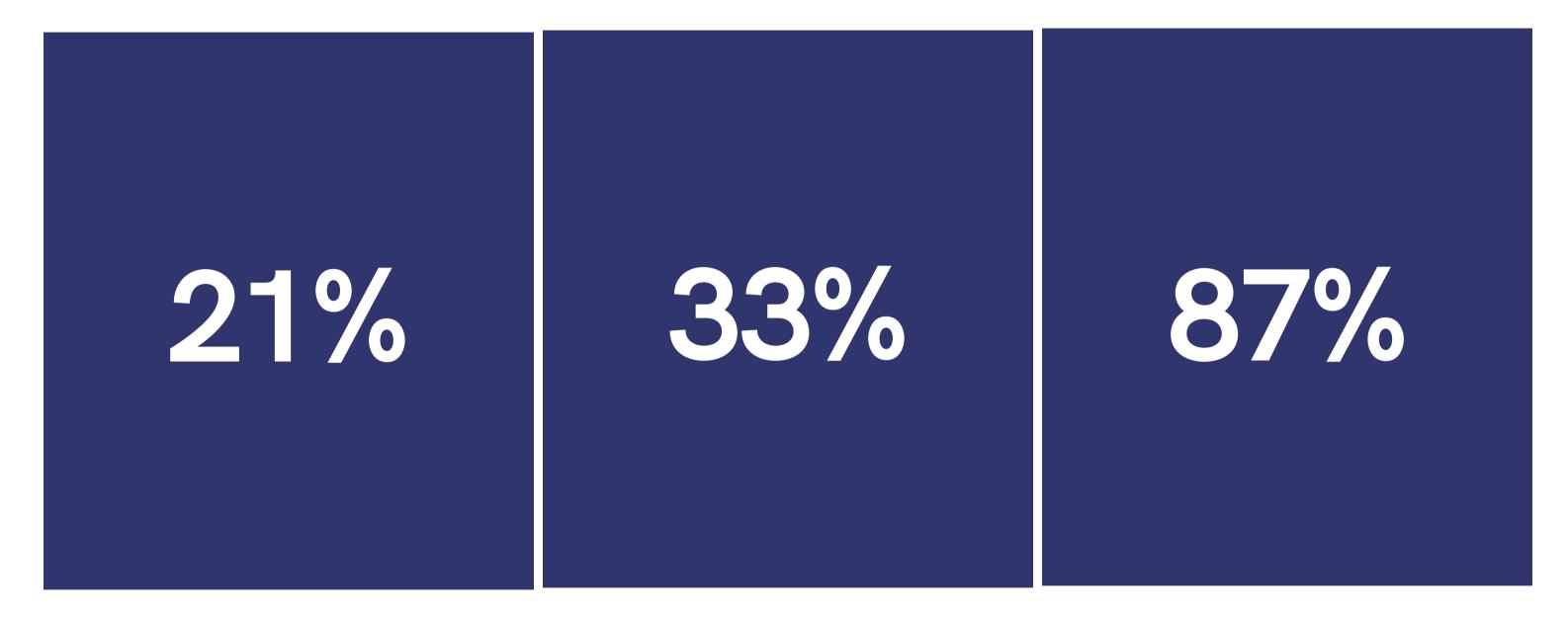
- Preventing workplace discrimination
- Making good faith efforts to provide all interested, qualified individuals the opportunity to apply and be selected for available positions
- Ensuring uniform, consistent and non-discriminatory practices

It is NOT establishing quotas, creating set-asides for specific groups or hiring individuals who do not meet business qualifications/ parameters

### BENEFITS OF DIVERSITY AND INCLUSION



### BENEFITS OF DIVERSITY AND INCLUSION



Businesses with a healthy balance of men and women are 21% more likely to outperform their competitors.

Businesses with a good mix of ethnic and cultural backgrounds are 33% more likely to outperform their competitors.

Teams that are gender, age, and ethnically diverse make better decisions up to 87% of the time.

# Recruiting Strategies

Building Diversity & Inclusion Practices
Within the Workplace

### **Creating Diversity Practices**

- Reward diverse referrals
- Leverage Job Boards
- Highlight Diversity within Recruiting Materials
- Diversify the Interview Panel and Process
- Create Targeted Hiring Goals

# Recruiting Strategies

Building Diversity & Inclusion Practices
Within the Workplace

### Job Choice

- Educate candidates on pay for differing positions
- Encourage participants to explore occupational information for nontraditional industries or positions
- Offer subsidies to individuals for training

### **Placement**

- Discuss the benefits of having a diversified workforce
- Create or enhance already established harassment and discrimination policies
- Adhere to and promote continued oversight of existing policies

# Retention Strategies

Building Diversity & Inclusion Practices
Within the Workplace

### **Creating Inclusive Practices**

- Maintain a positive culture
- Create a supportive structure such as an inclusion council
- Provide Diversity and Inclusion
   Training
- Educate company leaders
- Reassess employee benefits structure
- Listen to employees and celebrate differences

# Hiring Veterans

Why hire veterans into your apprenticeship?

Employers have seen higher retention rates and report that their veteran employees demonstrate proven leadership, an ability to work well under pressure, and a strong work ethic—all valuable skills in an apprentice. As you look for a reliable talent pool, consider how your Registered Apprenticeship Program can attract veterans by getting approved to accept GI Bill benefits and becoming a veteran-ready organization.

### Monthly Housing Allowance (MHA)

Veteran apprentices can use their GI Bill benefit and receive a tax-free stipend while participating in a Registered Apprenticeship program.

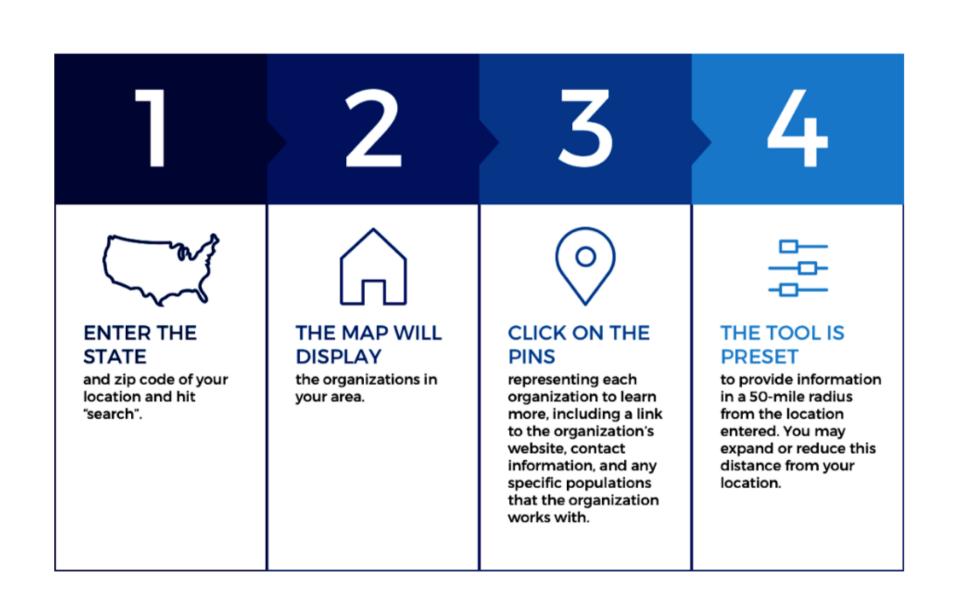


# No-Cost Universal Outreach and Recruitment Tool

- Use to reach potential qualified applicants
- Serves as a resource to help find diverse candidates
- Connects apprenticeship affiliate partners, such as Workforce Boards and other providers, with employers

### **Tool Link:**

https://www.dol.gov/agencies/eta/appre nticeship/eeo/recruitment/outreach-tool



### No-Cost Job Posting Board





Job Seekers Employer

Add Your Jobs to US National Labor Exchange and Participating State Sites at No Cost

- Post current employment opportunities and openings to the Apprenticeship.gov website
- Connects apprenticeship providers with applicants
- Career seekers will be able to see available positions

### How it works



#### Career Seekers search for Apprenticeship jobs

They enter keywords relevant to their career path and geographic location



#### Apprenticeship jobs appear in the search results

Apprenticeship.gov searches active apprenticeship opportunities available on the National Labor Exchange, multiple job boards, and state job banks



#### Career Seekers apply for apprenticeship jobs

Apprenticeship.gov will send the career seeker to the employer's apprenticeship job application



### No-Cost Training Materials

- Provides opportunity to create open discussions while educating employees
- Free anti-harrassment training Modules
- Free Diversity and Inclusion Training

Click Here for PDF

Click Here for PDF



#### 1. FOR IN-PERSON, FACILITATED TRAINING (RECOMMENDED):

• Show the PowerPoint Slide Show: Unlawful Harassment in Apprenticeship Programs – and discuss.

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 Show slides 1-3 of the PowerPoint Slide Show; then the video: Introduction to Unlawful Harassment in Apprenticeship Programs; and then slides 10 to the end of the Slide Show – and discuss.

#### 2. FOR WEB-BASED, SELF-DIRECTED TRAINING:

- Direct the trainee to play the online Knowledge Assessment: Checking Your Knowledge on Unlawful Harassment in Apprenticeship Programs, which will launch the video.
- Then direct each trainee to review the Pledge Poster/Complaint Notice.

# Questions? Reactions?

Get in touch with us.

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